

## Copplestone PTA meeting 28/02/2017 (minutes)

Present: Lisa Tarr, Lindsey Carpenter, Jennie Palfrey, Emily Armitage, Helen Olsen, Honorata Austin, Christine Cox

1. Discussing points of previous meeting and actions taken (fundraising ideas via big stores and cash back websites).
2. Confirming Emily Armitage as co-treasurer. We have vacancy for secretary and co-secretary.
3. Actions from last meeting:
  - Mothers' Day shop – will take place on Wednesday 22<sup>nd</sup> of March at 2pm. Tickets have been designed and most of the presents wrapped. Children will have an opportunity to buy a ticket for the Mother's Day shop and exchange it for a gift (chocolates, mug, and cosmetics). More information will be available via Parentmail and school newsletter.
  - Easter – Easter egg colouring competition sheet has been designed. They will be given out to the children on Thursday 23<sup>rd</sup> of March (school) and on Monday 20<sup>th</sup> at pre-school. Children will need to bring them back on the 27<sup>th</sup> of March. This competition is free to enter and the winners will be chosen by the teachers.
  - Bouncing Bunnies – Friday 31<sup>st</sup> of March. Sponsored bouncing on an inflatable bouncing castle kindly provided by Inflatafun, Copplestone. Forms will be given out to the children in due course. Parental consent form will need to be signed and sponsorship money supplied on the day. Bouncing will start from 9.15am and should be finished around 2pm. We need helpers to run this event.
4. PTA information boards – there will be 3 boards put around the school (outside).
5. School council meeting – Lisa Tarr attended the meeting and children were asked if there is anything they would like to see at school and they mentioned benches, play equipment and shelter.
6. **Summer Fete** – Saturday 15<sup>th</sup> of July from 11am. Subtitle/theme: The Big Picnic. Hoping to provide shows and displays every 45 minutes. Shows (bands, clowns etc) to go on a stage; central area on the playing field will have animal shows and such. We need help finding businesses, entertainers and bands willing to play/entertain for no fee. Parents will be invited to bring a picnic to the event.

### Businesses and clubs to approach:

- Taekwondo club
- Crediton Youth Orchestra
- Craft stalls
- Bouncy castle (Inflatafun)
- Go Cart
- Police, fire brigade, farmers to bring their vehicles
- Vintage cars
- Zumba
- Pizza van
- Camper Coffee
- Make us of PTA's BBQ
- Lama farm
- Petting zoo (animalcorner)
- Donkey sanctuary
- Claremont Marquees
- Children's centre (craft stall)

List of businesses and organisations contacted as well as outcome has to be forwarded to Jennie Palfrey to avoid contacting the same people twice.

For further discussion re.fete:

- Layout and distribution of space (main hall selling food etc)
  - BBQ
  - Sellers' fees (food and drink sellers £25?)
  - Entry fees and programs (ticketing or token system)
  - Beer – bar - burger evening
  - Toilets
  - Signage
  - Barn dance
  - Art and crafts stalls (£10 per seller/crafter)
  - Helpers and helpers rota
  - Signage (Vistaprint)
  - Posters need to be designed and printed.
7. Benefactors wall (school entrance) – local businesses need to be approached and new adverts printed. £100 per advert per year.
8. Information from treasurer:
- Blue class has been allocated £150 for school trip to Buckland Abbey.
  - Current account balance £3034.84
  - Petty cash pot has been allocated to pay for small expenses
9. Next meeting will take place at pre-school building on Tuesday 28<sup>th</sup> of March at 7.15pm