



Coppleshstone Primary School PTA meeting  
Monday 7th October 2019

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Present:

Claire Glover, Lisa Camp, Sarah Hancock, Tracy Hookway, Helen Olsson, Gill White, Steph Saunders, Beth McLaughlin, Mrs Mackey, Mrs Carpenter

Apologies:

Kirsty Sharpe

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#### First item on the agenda; Disco

Disco will be on Friday 18th October 5-7pm with a 'spooky' theme.

The disco provider will be getting here at 4:15pm, he will be doing the disco as well as dancing games.

We need to send out a parent mail stating that children aren't allowed to bring phones and parents are not to take any pictures, Clare has the wording for this already.

We discussed parents that are staying at disco to help take a turn on the tuck. We could put a sign up sheet in the office for parent helpers.

We have cola and squash left, sell for 20p for about half a cup. We have some mini hairbo but will need to buy more sweets, possibly 50p of sweets in the bowls from Ikea. Also need to purchase hot dogs. Still have glow sticks left over that we could give out.

There are tattoos that were given to us that we could sell for 10p or 20p and possibly see if the year 6's want to help with that. Anything we make will be all profit.

Item to action; Parent mail stating no phones or pictures at the disco, clare has the wording for this.

Item to action; Purchase hot dogs and sweets

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#### Second item on the agenda; Benefactors

We did not really discuss this in detail, no one has volunteered at the moment, we will discuss this at the next meeting.

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### Third item on the agenda; Christmas cards etc pricing

We should make £1.25 profit from each pack of cards sold.

We discussed pricing for the other christmas items and agreed on:

Tea towels £6  
Gift tags £2  
Mugs £6  
Eco bags £7

Lisa Camp suggested a christmas shop like the mothers and fathers day shop. Some people felt this would be asking too much of the parents and helpers. It was decided that Lisa Camp would run it this year and see how it goes. We could purchase from poundland, pre wrap gifts and leave a sample of each for children to choose, all they would need to do is choose and write a gift tag. Agreed that the christmas shop would be on Thursday the 5th December. Christmas shop slip would need to be in by the 25th November. Lisa will make a poster for this.

Item to action; Lisa to co-ordinate the purchasing, wrapping and helpers for the christmas day shop and making a poster.

Item to action; Parent mail and form for the christmas shop to send monies in so we know numbers before purchasing.

We discussed the father christmas visit and if we should still do books. It was decided we do something like stationary instead as we had done books a lot.

Item to action; parent mail explaining that i would be new and different presents for father christmas visit and not books again.

Next we talked about the raffle, we decided to go with hampers instead of donations from businesses. Ask for different coloured things for each class so each hamper has a coloured theme. Ask for donations in November so they come in early. Sell tickets at all the different christmas events and at celebration assemblies and possibly at the school gates.

We talked about refreshments for school performances. We need to be set up where the parents come in as it was moved last year and we lost sales. Mrs Mackey will speak with staff and let us know where the parents will be entering so we can set up there.

Item to action; Mrs Mackey to find out where take will be and where parents will enter.

We talked about the christmas market that will be happening on Sunday the 8th December 12-6 at the Plant Shed. Will we have a PTA stall, will there be enough people to volunteer? Clare and Tracey cant help with that one. It might work if volunteers did an hour each. Gill White suggested a toy tom-bola. Could sell the school tea towels. Possibly craft things the children make at school to then sell. Mrs Mackey said she would look into the children making craft items.

It arose from the meeting that the supplier of all the toys from the family fun day had not been thanked for his donation.

Item to action; Clare to meet with Sarah to facilitate this.

Mrs Mackey had the teachers wish list, she's going to photocopy for Lisa.

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Next meeting date Monday 4th November at 7:30 pm at the New Inn

Items to discuss:

Benefactors  
Circus update  
Quiz  
Christmas shop  
Teachers wish list.